

**FRIPP ISLAND PUBLIC SERVICE DISTRICT**

**Minutes:** Commission Meeting on June 8, 2010

**Present:** James L. Parks, L. F. Mike Pepin, Robert L. Doyle, Patrick A. Reilly, Albert S. Santoni

**Absent:** Richard S. Combes

**Staff:** Marion E. Wilson, Manager  
Joshua E. Horton, Fire Chief

**Guests:** Kate Hines (FIPOA), Rita Riley

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1. Chairman Parks called the meeting to order at 9:30 a.m.
2. Chairman Parks immediately convened the public hearing for the fiscal year 2011 budgets and opened the floor to questions or comments. There being no questions or comments from the floor or written comments submitted, Chairman Parks concluded the hearing.
3. The Commission agreed to proceed out of order and adopted the proposed fiscal year 2011 budgets (*Att A*), by motion of Mr. Santoni.
4. The Commission adopted the proposed water and sewer rates for fiscal year 2011 (*Att B*), by motion of Mr. Reilly.
5. The Commission approved the minutes of the May 11, 2010 Commission meeting, upon a motion by Mr. Santoni.
6. Committee Reports
  - (a) The Commission reviewed the Manager's Report for May and the March 31, 2010 financial statements (*Att C*).
  - (b) The Commission reviewed the Fire Department monthly report for May (*Att D*).
  - (c) Chairman Parks noted that an island homeowner had suggested planting bamboo at the WWTP for screening purposes.
7. Old Business
  - (a) The Commission accepted the bid for the Harbor River water main crossing replacement submitted by Cape Romain Contractors, Inc, contingent upon resolution of the issues pertaining to the cutting or removal of the conduit installed by the contractor for Embarq, by motion of Mr. Reilly.
8. New Business
  - (a) The Commission adopted a Cross Connection Policy requiring the use of backflow prevention devices on all connections to its water system (*Att E*), by motion of Mr. Pepin.

(b) Mr. Wilson distributed a summary of start-up and ongoing costs associated with the District accepting credit cards for water and sewer account payments (*Att F*). The Commission approved the acceptance of VISA and Mastercard credit cards for account payments, by motion of Mr. Parks.

9. The Commission entertained questions and comments from Ms. Hines and Ms. Riley regarding OCRM's beach front management act and beach emergencies.

10. The Commission entered executive session to discuss employee matters at 10:55 a.m., upon a motion by Mr. Doyle. The Commission resumed open session at 11:10 a.m., upon a motion by Mr. Pepin.

11. The Commission approved employee compensation and fringe benefits for FY 2011 as discussed and authorized the Chairman to communicate these changes to the District Manager in writing, by motion of Mr. Santoni.

12. There being no further business, the meeting adjourned at 11:13 a.m. upon a motion by Mr. Reilly.

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Marion E. Wilson  
Secretary